Ryan Clark

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Chicago, IL

Education

Google UX Design Certificate
Coursera
Sept 2022 - Jan 2023

B.A. Arts Management
The Ohio State University
August 2016 - May 2020

Non-Profit Management Minor
Design Thinking Minor

Experience

State Certification Specialist
Appraisal Institute
Chicago IL
April 2021 - present

- Presently comprehend and interpret real estate education provider documents across 52 US jurisdictions.
- Provide efficient and courteous service in support of our students, members, and regional Chapters.
- Work with state employees to certify courses for license credit following company policies and business practices.
- Confer with IT department over new tracking feature for real estate appraisal course renewal submissions.

Veteran Community Advocate
The Ohio State University
Columbus OH
Aug 2017 - May 2020

- Produced research insights for marketing materials to Undergraduate Admission's office.
- Reviewed multiple versions of print and internet materials to support marketing effort of the university.
- Managed yearly budget to advertise and present six networking and DIY events for military students.
- Co-created and delivered a presentation for the 2018 Ohio Transfer Council.

Assistant Art Coordinator
Veteran Affairs Hospital
Columbus OH
May 2019 - Aug 2019

- Engaged with local vendors in support of clinic's mission for whole health care.
- Generated advertising materials used throughout central Ohio for an art show in the 2019 Ohio State Fair.
- Acquired cost estimates for printed marketing materials for clinic events.

Information Technology Specialist
US Army
Baumholder DE, Fort Lewis WA
Apr 2010 - Nov 2014

- Provided daily IT desktop support to include user profile creation and updating, Microsoft Office administration, and developed Standard Operating Procedures for informal training and reference materials.
- Maintained local website of company utilizing HTML.
- Coordinated and assigned tasks to teams for IT systems and network administrator best practices for deployments to Iraq and Afghanistan.

Skills | Recognitions

Adobe Programs
XD, Illustrator, InDesign, Photoshop, After Effects

Microsoft Office
Word, Excel, PowerPoint, Outlook

Prototyping
Figma

Google Suite Programs
Sheets, Slides, Docs, Drive

Volunteer Service Medal
100+ Hours of Volunteering while on military active duty

US Army Europe 2012
Topper Award Winner
Best Set Design for a Musical